

Curriculum Committee Meeting Minutes

October 22, 2019

Members present: Scot Gibson and Julie Wood (Co-chairs), Ann Delancey (CEU's, course evaluation and TA), Maureen Pendras (TA), David Shaner (CA), Amy Rotz (CA)

1. Scot called meeting to order. Faculty did approve Scot and Julie as co-chairs.
2. September 24 minutes reviewed. MOTION: Approved with amendments that Ann remains on CEU task.
3. Winter trimester 2019-20
 - a. Review Gender and Sexuality syllabus – Scot will convey positive feedback and appreciation will be conveyed to instructors.
 - b. Cara sent winter instructor letters.
 - c. Maureen and Ann will send case conference instructor letters 11/5.
4. New cohort in 2020
 - a. Amy provided report from admissions committee on 10/9/19
 - b. Julie will follow up with suggestion to committee that they distribute memo with new cohort bios, photos, to CAAO and faculty. Recommend that Faculty also create bios for incoming CA's.
5. CA request to visit committee – when a CA requests to visit the committee to provide feedback we will welcome the feedback and create an agenda item. Normally, this committee is a closed meeting due to confidentiality of discussion of faculty and students. When Sabina requests a visit, we will allot 20 minutes on the December or January agenda to hear feedback on curriculum related issues and LOA policy.
6. Distance learning policy discussion – Committee discussed the tenor of the last two faculty meeting discussions of distance learning. Overall, we hoped to foster a collaborative process regarding distance learning.
7. CEU update – Ann reported on her research of SPSI becoming accredited for granting AMA CE's. Scot, Ann and Cara will meet to finish the CE application for the remainder of this academic year. Julie remains available to assist in child program.
8. 2020-21 curriculum – deferred to December.
9. November meeting – confirmed for usual 4th Tuesday, 11/26.
10. New Item – LOA and Accommodation policy. Ann presented and lead discussion of progression committee proposal. The committee generated some minor wording changes. Ann will follow up with Progression Comm. If PC approves it by 11/13, then Julie and Don will present to faculty on 11/13.

Scot adjourned the meeting at 9 pm. Next 2019 meetings: 11/16 and 12/17.

Respectfully submitted,

Julie Wood